

Security Information

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CONFIDENTIAL

29 December 1952

MEMORANDUM FOR: Chief, Administration, DD/P

SUBJECT: Request for T/O Increase

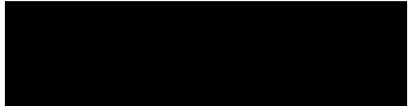
It is requested that the Inspection and Review Staff be authorized an additional T/O secretarial position grade GS-7.

The two secretarial positions now authorized are inadequate to the needs of this office. The present workload is far in excess of initial estimates with no let up anticipated in the foreseeable future.

25X1A9a

Approved By
CAP

CRT 8 Jan 53


Chief, Inspection and Review

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1/13/53
KCT

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